

Padbury Parish Council

Minutes of the Padbury Parish Council meeting held on Tuesday 13th February 2024 at 7pm

Present: Councillors P Burton (Chairman), S Dickens, F Morris, D Green, V Murray and L Smith

Also present: P Molloy (Clerk), Buckinghamshire Councillor J Chilver and six residents

69. Period of Public Participation

Residents raised concerns regarding the planning application for Bennetts Farmhouse – trees being taken down and the proposed hedging, right of way, size and height of building.

Asked about the possibility of double yellow lines at the entrance to Springfields due to badly parked cars – Councillor Chilver advised that he would take this up with Buckinghamshire Highways.

70. Apologies – Councillor D Barnes and Buckinghamshire Councillor B Stanier

71. Declarations of Interest – None

72. Minutes

Resolved to approve the minutes of the meeting of the Parish Council held on the 7th December 2023 as a correct record - PPC/04/23-24.

73. To receive updates from Buckinghamshire Councillors

- Planning application for 81 houses – there is no update, councillor will liaise with planning department and advise.
- Next year's Buckinghamshire budget goes to council next week for approval.
- Meeting with Local Area Technician – councillor was asked to raise the following matters: issue with flowing water outside the school and section on the A413, Bryne Lane resurfacing, poor condition of road at the top of Main Street.
- Parish Council raised concerns regarding flooding between Padbury and Winslow.

74. Sports Field, Play Area and Woodland

- 74.1 Pavilion – Members resolved the following: the re-opening event would be a joint event with the Annual Parish meeting, date in May to be agreed, the name would be Padbury Pavilion and a new sign was approved. Managing bookings and booking fees were discussed and it was agreed to match the Village Hall fees. The clerk raised some concerns regarding weekend bookings. Councillor Burton and clerk to produce hire charges and hire form, for approval.
- 74.2 Members resolved the Pavilion schedule of costs and Variation to Order of additional costs of £2,388. Councillor Burton gave an overview of the remaining funds.
- 74.3 Members resolved quote for CCTV, Oak Park Alarms, cost £1590 and £260 for additional camera plus VAT.

- 74.4 Members reviewed additional quotes received and resolved quote from A to Z Energy Solutions, cost £1392.
- 74.5 Members resolved purchase of 10 tables and 30 stackable chairs, cost £1692.41 including VAT and delivery.
- 74.6 Pavilion car park – quotes to be obtained to remove the tree stump and to fit rubber matting.
- 74.7 Members resolved the purchase of a bike rack, cost £60 and agreed location.
- 74.8 Pavilion insurance – Members agreed to ask our insurers for advice.
- 74.9 Path lights – Members resolved A P Electrics quote, cost £765.
- 74.10 Play area – Members noted voting for new piece of equipment is complete and the zip wire had the most votes. Funding to be sourced.
- 74.11 Councillors Burton, Green and Dickens agreed to carry out monthly visual inspections of the play area.
- 74.12 Woods – Some of the dead Ash trees have now been felled, thanks to Councillor Dickens.
- 74.13 Members resolved the purchase of a new battery for the tractor.
- 74.14 Members did not agree to the request to place a clothing bank at the pavilion.

75. Planning

- 75.1. New Applications - Members considered the following applications:
- 24/00143/APP - Householder application for detached single storey building at rear of dwelling to provide garage and garden store, remove silver birch tree and remove leylandii hedge to northeast boundary/new native species hedgerow planted to northeast boundary – Bennetts Farmhouse, Main Street. Suggested comments discussed together with need to review tree officer's report.
 - 24/00301/APP – Householder application for demolition of single storey garden room and replace with single side/rear extension – 4 Bennetts Close. No objection.
 - 24/00342/ALB – Listed building application for replacement of outbuilding roof from corrugated sheet to slate tile – 15 Old End. No objection.
- 75.2. Members noted applications dealt with under delegated procedures, see list at end of minutes.
- 75.3. Members noted applications pending consideration and decisions made by Buckinghamshire Council since the last meeting, see list at end of these minutes.
- 75.4. Neighbourhood plan – Following article in the Padbury Pump, only two residents have volunteered. Councillors Burton and Green gave an overview of the process. Another article will be placed in the Padbury Pump indicating that in view of the lack of support no further action would be taken.
- 75.5. Email received regarding the outcome of a planning application. Members reviewed and agreed a response.

76. Finance

- 76.1. Members noted the balances for the bank accounts as at 31st January 2024 are as follows:
- Barclays Community Current account ending 959 £24,623.07
 - Barclays savings account ending 970 £28,781.85
 - Barclays Millennium Wood account ending 198 £15,173.51
- 76.2. Members noted payments made since the last meeting, see list at end of these minutes.

76.3. Members approved to make the following payments:

- P Molloy: £729.58 January net salary and part back pay and expenses (2 bins, coat hooks, cutlery tray, paper towel holder and legionella test kit).
- HMRC: £13 – PAYE Molloy for January. Cheque 102468
- R Gough: £52.50 Caretaker for January. Standing order 1st February 2024
- M Jackson: £50 Securing the gate for January. Standing order 1st February 2024
- Wave: £51 Pavilion water 15th October 2023 to 14th January 2024. Direct debit
- Scribe: £714 (£595 plus £119 VAT) Accounts subscription and set up fee.
- Churches Fire: £300.46 (£250.38 plus £50.08 VAT) Additional fire extinguisher and fire blanket.
- Phillips Print & Stationers: £201.92 February/March Padbury Pump.
- NPower: £337.43 (£321.36 plus £16.07 VAT) Street lighting for December. Direct debit
- NPower: £16.75 (£15.95 plus £0.80 VAT) Street lighting for December. Direct debit
- D & A Sheds: £1434 (£1195 plus £239 VAT) Repairs to MUGA fence.
- M Tweed: £45.95 Pavilion cleaning for February and cleaning materials.
- GRB Building Services: £5178.50 (£4315.42 plus £863.08 VAT) Final invoice for pavilion works.

76.4. Members noted the following income for January: £12,659.65 VAT refund and £41.67 Padbury Pump advertising.

76.5. Members approved the Income, Expenditure, Summary and Budget year to date statements as at 31st January 2024.

76.6. Members noted VAT claim made for £12,659.65 (November and December).

76.7. Bank mandate has been updated.

76.8. Online payments – Councillor Burton gave overview. Members resolved to use online payments with immediate effect.

76.9. Members resolved amendments to the Asset Register. Figure for pavilion to be agreed.

77. Other Parish Council Business

77.1. Right of way lease – Members agreed to ask for the removal of the new clause.

77.2. Anglian Water – Meeting held 16th January 2024, update provided.

77.3. Members agreed to add link to Bee Green Grant and Community Boards to our website.

77.4. Members agreed that the Annual Parish Meeting be combined with opening event at the pavilion, date to be agreed and the Annual Meeting of the Parish Council on 21st May 2024.

77.5. Members resolved the Publication Scheme and Risk Management policies.

77.6. Padbury Pump advertising – Councillors reviewed and resolved that advertising for commercial businesses should pay a fee, agreed annual amount of £75 for half a page and £120 for a page.

77.7. Website, Members noted from October 2024 WCAG2.2AA compliance. It is expected that our website provider will deal with any changes.

77.8. Members resolved to replace two street lights: £1599 plus VAT and £315 plus VAT.

77.9. D-Day 80 6th June 2024 – Article placed in the Padbury Pump, no response.

78. Funding

- 78.1. Gawcott Fields Community Solar – Application successful for cavity wall and loft insulation for £4,500.

79. Contracts and Similar Matters

- 79.1 Devolved Services for 2024-25 – Await new agreement. Members resolved this would be circulated when received and signed assuming no major changes.
- 79.2 Members resolved and signed agreement for playground and verge mowing.

80. Meetings, Events and Training

- 80.1. Community Boards – 7th February, Councillor Burton attended and gave update.
- 80.2. North Bucks Parishes Planning Consortium – 17th April, will be online.
- 80.3. Greener Padbury Group – 20th March and 14th May. Councillors Murray and Smith attending.
- 80.4. Parish Liaison Meeting – 24th April and 10th July.
- 80.5. Buckinghamshire Council Planning Forum – 27th February. Councillor Green attending.
- 80.6. East West Rail meeting – Clerk to circulate details.
- 80.7. Training – as details circulated.

81. Maintenance/Environmental Issues

- 81.1. Jobs around the village – New list to be created for 2024.
- 81.2. Greener Padbury Group – Members resolved to contribute a £100 per year for maintenance works within the woods.

82. Highways

- 82.1. Traffic Calming Measures – Clerk is trying to arrange a site visit with Buckinghamshire Highways.

83. Matters dealt with between meetings

- 83.1. Order placed to change street light to LED, £290 plus VAT.
- 83.2. Pavilion – new coir mat, £40 plus VAT.

84. Dates of next meetings – Members noted:

23rd April, 21st May (Annual Meeting of Parish Council), 9th July, 10th September and 10th December

Meeting closed at 10.10pm

Signed.....Chairman / Date.....

Planning applications dealt with under delegated procedures:

- 23/03821/APP – Householder application for single storey side extension to form annex accommodation – Pen Y Bank, Main Street. No objection.

- 23/03814/PIP – Application for permission in principle for the erection of minimum of 4 and maximum of 5 dwellings – Land Adjoining West Bourn, Main Street. Additional comments added due to amended plans.
- 23/03976/COUAR – Determination as to whether prior approval is required in respect of transport and highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)) – 7 Bennetts Close. Opposes.

Planning decisions made by Buckinghamshire Council since the last meeting:

- 23/03814/PIP – Application for permission in principle for the erection of minimum of 4 and maximum of 5 dwellings – Land adjoining West Bourn. APPROVED
- 23/03821/APP – Householder application for single storey side extension to form annex accommodation – Pen Y Bank, Main Street. APPLICATION WITHDRAWN
- 23/02914/ALB Listing building application for structural repairs and underpinning of part of the foundations – 23 Old End. APPLICATION WITHDRAWN

Planning applications pending consideration by Buckinghamshire Council:

- 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road
- 22/03695/AOP – Outline application for up to 81 dwellings and associated works with all matters reserved except for access – Land North of A413.

Schedule of payments paid between meetings:

- P Molloy: £989.29 – December net salary and part payment of back pay and expenses (cleaning products, mobile top up, new Hoover, new toilet brushes, toilet roll holders, paper towel holders, mirrors, signs, broom, mop and bin)
- HMRC: £33 – PAYE for December
- R Gough: £52.50 – December caretaker. Paid by standing order on 2nd January
- M Jackson: £50 – December securing of gates. Paid by standing order on 2nd January
- F Morris: £408 – Hedge cutting for the playing fields and woods
- EON: £2108.34 – 1 new LED street light and 1 replacement lantern to LED.
- NPower: £280.26 – Street lighting for October. Direct debit payment on 28th January
- NPower: £16.55 – Street lighting for October. Direct debit payment on 28th January
- NPower: £321.09 – Street lighting for November. Direct debit payment on 28th January
- NPower: £16.26 – Street lighting for November. Direct debit payment on 28th January
- EON: £228.60 – Street lighting maintenance for quarter ending December 2023. Cheque 102464
- M Tweed: £31.50 – January cleaning at the pavilion. Cheque 102465
- SLCC: £91.50 – Annual membership fee (50%). Cheque 102466
- GRB Building Services: £14,400 – For the air to air heating installation. Cheque 102467